2020 General Assembly Village Caucus
Monday, January 27, 2020
Hilton Garden Inn & Conference Center – Parlor A

Call to Order/Welcome/Introductions – The Village Caucus met on Monday, January 27, 2020 at 8:30 a.m. in Parlor A of the Hilton Garden Inn & Conference Center, 6165 Levis Commons Blvd., Perrysburg, OH. Rosanna Hoelzle, Administrator, Village of Swanton and Facilitator of the Village Caucus, called the meeting to order and welcomed everyone present. Round table introductions were made.

Members in attendance included:
- Genna Biddix – Administrator, Village of Fayette
- David Borer – Mayor, Village of Fayette
- John Dierksheide – Council Member, Village of Risingsun
- Dana Dunbar – Council Member, Village of Ottawa Hills
- Paul Dzyak – Council Member, Village of Swanton
- Craig Everett – Mayor, Village of Wayne
- Leisa Zeigler – Council Member, Village of North Baltimore
- Michael Brillhat- Administrator, Village of North Baltimore
- Richard Sauerlender- Mayor, Village of Metamora
- Tony Schaffer – Fire Chief, Village of Swanton
- Neil Toeppe – Mayor, Village of Swanton
- Jennifer Harvey – Fiscal Officer, Village of Swanton
- Rosanna Hoelzle– Village Administrator, Village of Swanton
- Roberta Streiffert – Sr. Rural Development Specialist, Ohio RCAP/GLCAP
- Jason Simon - Police Chief, Village of Fayette
- Quinton Babcock – Mayor, Village of Oak Harbor
- Dave Hower, Village Administrator, Village of Elmore
- Melvin Spencer – Mayor, Village of Clay Center

Non-Caucus Members in attendance included:
- Jack Jones – Chair/Senior Principal Owner, Poggemeyer Design Group, Inc.

TMACOG personnel in attendance included:
- Kari Gerwin – Director of Water Quality Planning
- Joy Minarcin – Administrative Assistant

Election of Representative to the TMACOG Board of Trustees – The following members were elected to represent the Village Caucus on this year’s Board of Trustees.

Nominees for Trustees
- Dana Dunbar – Village of Ottawa Hills
- Jeffery C. Rae – Village of Berkey
- Rosanna Hoelzle - Village of Swanton
- Quinton Babcock – Village of Oak Harbor
- Melvin Sprauer – Village of Clay Center
Nominees for Alternates
- Genna Biddex – Village of Fayette
- Leisa Singler – Village of North Baltimore
- Tony Schaffer – Village of Swanton
- Dave Hower – Village of Elmore
- Rick Sauerlender – Village of Metamora

Appointment of Water Quality Council Representative –
Dave Borer, Mayor, Village of Fayette Craig Everett, Mayor, Village of Wayne volunteered to represent the Villages Caucus on WQC.

Appointment of Transportation Council Representative –
Mayor, Janet Golner, Village of North Baltimore was elected to represent the Villages Caucus on the Transportation Council and Leisa Zeigler, council member, Village of North Baltimore was named as the alternate.

Water Quality Department Employment Opportunity –
Kari Gerwin mentioned the Water Quality Planner job posting for the TMACOG Water Quality department. A copy of the job description was available.

Introduction of Discussion Topics – Caucus members discussed the following:
- 2020 Census
  - Participation in the 2020 Census is extremely important, as the counts bring in $675B in federal funding based on population
  - For the first time ever, the Census can be completed online
  - Mailing and online forms to be sent out and available on March 12, 2020
  - There are several resources available for assistance if need be like local libraries and administrative offices
  - Swanton will be holding a special Census Day to help make sure everyone in the community participates
  - The forms and Census information are available in several languages
  - End of July 2020 is the deadline for the self-count and final counts to the Federal government by December 2020

- Codified Ordinance Review
  - Ordinance upkeep and re-writes are cumbersome for villages
  - Personnel an issue with no full-time or part-time positions for ordinance review
  - The American Legal Publishing is a great resource
  - Talking to or referencing other communities is helpful
  - Some villages have formed committees to review codes relevant to their area of expertise
  - Consulting firms offer code review services
  - Older ordinances are challenging to enforce, so staying up to date is important
• **Snow Removal & Maintenance Coordination of State and US Routes**
  o State and US routes in villages are receiving inconsistent levels of service and maintenance by ODOT
  o Some but not all villages received notices that ODOT will not be plowing these routes any longer
  o Many villages have opted to perform their own striping because ODOT’s standards leave villages with inadequate parking spaces.
  o Kari Gerwin will ask the TMACOG Transportation Department to reach out to ODOT for an explanation of the maintenance policy. This information will be forwarded to the Village Caucus members

• **Other Topics**
  o Stormwater tapping fees
    - Monthly fee, one-time installation fee?
  o Capital Budget Request
    - All villages are not informed
    - A system needs to be in place to inform all villages in a timely manner
  o RITA (Regional Income Tax Agency) as a tool to collect delinquent taxes

**Closing**
Kari Gerwin mentioned the TMACOG Upcoming Events flyer available in the General Assembly folder. Also, if anyone has any topic ideas for discussion for the Summer 2020 causes, please contact Kari Gerwin or Rosanna Hoelzle.

**Adjourn** – Rozanna Hoelzle and Kari Gerwin thanked the attendees for their participation.