

**NATURAL RESOURCES ASSISTANCE COUNCIL
DISTRICT 12
Tuesday, December 2, 2008
MEETING MINUTES**

**TMACOG BOARDROOM
300 Dr. Martin Luther King, Jr. Drive, Toledo Ohio**

Attendance:

- Rick Bryan, Chairman, Lucas SWCD
 - Gail Abood, Member, The Olander Park System
 - Greg Lipps, Member, Oak Openings Green Ribbon Initiative
 - Kurt Erichsen, TMACOG, NRAC District 12 Administrator
 - Roberto Martinez, II, Toledo City Council (for Mark Sobczak)
 - Terry Seidel, The Nature Conservancy
 - Dick Meyers, Ohio Chapter, American Society of Landscape Architects
 - Mark Luetke, City of Sylvania
 - Tom Schoen, Ohio Nursery Landscape
 - Donna Kirkbride, Ohio Public Works Commission
 - Kurt Erichsen, TMACOG
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Non-members in attendance are so noted on the sign –in sheet and are listed as follows:

Kevin Joyce, Black Swamp Conservancy
Katie Swartz, American Rivers
Tim Murphy, City of Toledo
Mike Cassidy, ORKA
Shirley Slwanski
Eric Wagner, Monclova Township
Joe Cappel, Toledo Lucas Co. Port Authority
Gary Madrzykowski, the Olander Park System
Steve Day, City of Toledo Engineering Services
Chuck Lehnert, University of Toledo
Leslie Kohli, Springfield Township
Paula Henrin, Poggemeyer Design Group
Marc Thompson, Ottawa Hills

Approval of Minutes and Agenda:

Rick Bryan called meeting to order. NRAC members and others present introduced themselves. Welcome to new NRAC members Mark Luetke, City of Sylvania; and Tom Schoen of Vintage Gardens.

Dick Meyers motioned for approval of minutes and agenda and Greg Lipps seconded approval of the October 3, 2008 minutes. Motion carried.

Clean Ohio Conservation Fund – Donna Kirkbride, Ohio Public Works Commission Donna Kirkbride gave an overview of the Clean Ohio Program. Main topics touched upon were Who Is Eligible, What Is Eligible, How Much Money Is Available, and How Do I Get Started. Examples of past projects awarded by NRAC were also shown. Donna stressed the importance of being complete and concise when filling out the application. Follow the methodology, be specific, be organized, and be concise. Clean Ohio Fund Conservation grant awardees, recorded deed and its restrictions must be filed with OPWC within 30 days of closing/settlement. Questions and answers followed.

Environmental Goals for Clean Ohio Conservation Fund Projects – Greg Lipps Greg Lipps gave a presentation on the scoring methodology of the program and explained how points are given. He explained the terminology and went over in detail what NRAC members were looking for in awarding points for Clean Ohio Fund Conservation proposals. Mr. Lipps also noted that some particular areas within Lucas County could score very well, such as Oak Openings the Maumee River Corridor, and the Lake Erie marshes. The presentation included web site addresses which applicants should review further to understand the criteria. Questions and answers followed.

Staff Report Kurt Erichsen, TMACOG, explained that there is a one-percent (1%) administration fee requested from successful applicant. The recipient will be invoiced. This fee is not mandatory and is considered a donation, but it is needed for TMACOG to cover administration costs of the program.

The committee recommended changing the date of the meeting at which NRAC will review and select projects from Tuesday, March 3, 2009 to Monday, March 9, 2009 at 3:00 PM in the TMACOG Boardroom. This will move the date that Kurt Erichsen will need the scores of the proposals from February 27, 2009 to March 5, 2009. Project recommendations from NRAC are still due to OPWC by March 31, 2009.

Electronic submissions have already been agreed upon. OPWC has advised that the signature page, CFO certification, and engineer's estimate pages may also be submitted electronically instead of paper as previously thought.

Kurt Erichsen will make these changes to the applicant information handout and the project timeline.

Asking for public comment and hearing none, a motion to adjourn by Rick Bryan, Lucas Soil & Water was made. Meeting adjourned on motion.