NRAC/12 MEETING MINUTES  
June 20, 2019  
TMACOG Boardroom – Toledo, OH

Attendees:  
Affiliation/Appointing Organization:

Rick Bryan - chair  
Lucas SWCD

Erika Buri - vice-chair  
The Olander Park System

Sara Guiher  
TMACOG

Joy Minarcin  
TMACOG

Tom Schoen  
Ohio Nursery and Landscape Association

Kevin Joyce  
Black Swamp Bird Observatory

John Krochmalny  
Science Alliance for Valuing the Environment

Jim Blanchard  
Toledo Area Chamber of Commerce

Donna Kirkbride  
OPWC

Will Gaberle  
OPWC

Absent:

Rob Black  
District 12 Public Works Integrating Committee

Ken Fallows  
Toledo-Lucas Commissioners

Tim Bockbrader  
Ohio Chapter of the American Society of Landscape Architects

Stephanie Miller  
ODNR Forestry

Gyasi Pullum  
Toledo-Lucas County Plan Commission

John Krochmalny  
Science Alliance for Valuing the Environment

Welcome:

Rick Bryan, chair, welcomed all in attendance. Round table introductions were made. Donna Kirkbride, OPWC introduced District 12’s new OPWC representative, Will Gaberle. Mr. Gaberle will be the representative for Districts 7,8,11,12, and 14.

Meeting Minutes and Agenda:

Rick Bryan asked for a motion to approve today’s agenda and the meeting minutes from April 11, 2019. John Krochmalny, moved to approve and Kevin Joyce seconded. Motion carried.

Round 14-Discussion:
Sara Guiher, TMACOG, updated.

- The allocation for Round 14 is the same as last year, $1,213,662.00, less administrative costs. Will Gaberle, OWPC, will send out the final dollar amount available before the request for applications are sent out.
- Increase the support for applicants before the final application due date by offering a preliminary review of the application. A deadline of 2 weeks before the actual due date for preliminary review will be added to timeline.
- For the December meeting, a workshop is possible. Webinars and on-line tutorials are an option.

Administrative Actions:

Budget:

NRAC Bylaws:
The Bylaws were reviewed by the committee. After discussion, Tom Schoen moved to approve the Bylaws with the change of Article VI, Section B-Administrative Expenses, to read “...up to 0.75% of the total grant amount...”. John Krochmalny seconded. Motion carried.

Administrative Agency:
Rick Bryan asked for a motion to approve TMACOG as the administrative agency for District 5, NRAC funds. Kevin Joyce, moved to approve and John Krochmalny seconded. Motion carried.
**Methodology:**
From the April 2019 NRAC meeting, a few methodology items need to be addressed –

1. Acceptance of application after deadline
2. Utility rights-of-way
3. Enhances wetlands

After discussion, the topics of utility rights-of-way and enhances wetlands questions, are a non-issue and questions will remain the same.

Rick Bryan asked for a motion to approve that the actual date and time for submittal of the application with no application being accepted after this date and time, no exceptions, be added to the Project Summary portion of the methodology. Kevin Joyce, moved to approve and Tom Schoen, seconded. Motion carried.

**NRAC Chair and Vice-Chair:**
Rick Bryan, current chair of NRAC, will be stepping down from the position. Erika Buri, current vice-chair, has interest in the chair position of NRAC and Tim Brockbader has interest in the vice-chair position. Rick Bryan called for any other nominations. Hearing none, Kevin Joyce, moved to approve Erika Buri as Chair of NRAC and Tim Brockbader as vice-chair. Tom Schoen seconded. Motion carried.

*Erika Buri abstained from the vote.

**NRAC Term Limits:**
Donna Kirkbride reminded the committee that all NRAC appointments expire on October 14 of any given year. For 2019 the terms that expire are Robert Black, Timothy Bockbrader, and Gyasi Pullum. Sara Guiher will be reaching out to the individuals to see if they plan on re-submitting an application for appointment to the committee. Appointments to the committee will be on the agenda for the next NRAC meeting. Erika Buri, chair, will attend the District Intergraded Committed meeting. Ms. Kirkbride distributed a list of the District 12 members with their corresponding term dates.

**Staff:**
- On the Application Information Sheet, language will be clarified as to how to address questions in the methodology.
- Clarified: the applicant has 30 days after the approval of NRAC funds to provide OPWC of a needed resolution. Applicants will still be asked to provide a resolution of support with the application by the due date, but OPWC has some flexibility if needed.
- On August 29, OPWC will host a workshop for the districts. Space is limited to the district liaison plus one. OPWC is asking for any input on topics or questions that need clarifying. Please respond to Donna Kirkbride or Will Gaberle by the end of July by sending an email.
- The State House is looking eliminate park districts to use eminent domain for recreational purposes. Erika Buri will email HB288 to Sara Guiher, who will share with the committee.

**Next NRAC Meeting**
The next NRAC meeting is December 4, 2019.

**Adjourn**