



Executive Committee Meeting Minutes

Wednesday, February 15, 2017

Submitted on March 15, 2017

Members Present: Michael Aspacher, Gordon Bowman, Scott Carpenter, Carol Contrada, Troy Dowling, Keith Earley, Kenneth Gilsdorf, Doris Herringshaw, Michael Olmstead, Al Prieur, Craig Stough; **Member(s) Excused:** Robert Mack, James Sass, Kirk Slusher, Edward Snyder; **TMACOG Staff Present:** Tim Brown, William Best, Kurt Erichsen, David Gedeon, Peggy Ricard, Jennifer Allen

A regular meeting of the TMACOG Executive Committee was held on Wednesday, February 15, 2017 at 2:30 p.m. in the TMACOG Boardroom, located at 300 Martin L. King Jr. Drive in Toledo, Ohio.

Call to Order/Pledge of Allegiance/Welcome/Introductions – Chair Craig Stough called the meeting to order, noting a quorum was present. The meeting opened with the Pledge of Allegiance. Introductions were given by everyone present, and new members were welcome to the committee.

Approval of Minutes – A *motion* was made by Troy Dowling and *seconded* by Kenneth Gilsdorf to approve minutes from the November 16, 2016 meeting; the motion passed unanimously.

Chair's Remarks – Chair Stough reported on the January 30th General Assembly, and thanked members for giving him and Wood County Commissioner Doris Herringshaw to serve as chair and vice chair of TMACOG respectively. He referenced the 2017 committee roster and meeting schedule, which were included in the agenda packet. Stough noted that the start time for today's meeting was changed due to a schedule conflict with the Toledo Regional Chamber of Commerce Focus on Business Luncheon. He proposed changing the start time of the meetings to 2 p.m., which was accepted by committee members. Stough reminded members to view the upcoming events listed on the reverse side of the meeting agenda.

President's Report – Tim Brown reported on additional highlights of the General Assembly. Three state legislators attended the General Assembly as well as officials from federal legislative offices. Although Sandusky County is not a member of TMACOG, all three commissioners attended as well. The keynote presentation by Matt Grupe, patrol agent in charge at the U.S. Customs & Border Protection Sandusky Bay Patrol Station, was well received. Grupe explained how the U.S. Border Patrol operates in Lake Erie. Ottawa County Commissioner James Sass has been in contact with the patrol station to see if TMACOG members could tour their Port Clinton facility. Other items reported by Brown included an upcoming membership meeting with the Sandusky County commissioners, the 2017 Ohio Conference on Freight, and new security measures being implemented at TMACOG.

Public Comment Period – There were no representatives from the public present for comments.

Programmatic Council Reports

Transportation Council – Council Chair Keith Earley and TMACOG Vice President of Transportation David Gedeon presented the report, which was included in the agenda packet. A *motion* was made by Mr. Earley and *seconded* by Carol Contrada to approve *Resolution Number 2017-02, Making Amendment Number Eighteen to the FY 2016-2019 Transportation Improvement Program*; the motion passed unanimously.

A *motion* was made by Mr. Earley and *seconded* by Carol Contrada to approve *Resolution Number 2017-03, Endorsing the Toledo Region Transportation Legislative Agenda for 2017-2018*; the motion passed unanimously.

Water Quality Council – Council Chair Carol Contrada and TMACOG Vice President of Water Quality Planning Kurt Erichsen presented the report, which was included in the agenda packet.

Finance, Audit, and Administration Committee – Committee Chair Troy Dowling and TMACOG’s Vice President of Finance and Administration William Best presented the report, which was included in the agenda packet. A *motion* was made by Mr. Dowling and *seconded* by Carol Contrada to the *FY 2017 TMACOG Financial Statement Audit Report*; the motion passed unanimously.

A *motion* was made by Carol Contrada and *seconded* by Mr. Dowling to approve *Resolution No. 2017-04, Amending the Annual Work Program of the Toledo Metropolitan Area Council of Governments for FY 2017*; the motion passed unanimously.

A *motion* was made by Scott Carpenter and *seconded* by Mr. Dowling to approve *Resolution No. 2017-05, Amending the TMACOG Fiscal Year 2017 Annual Budget and Membership Fee Schedule (Amendment No. 2)*; the motion passed unanimously.

A *motion* was made by Mr. Dowling and *seconded* by Kenneth Gilsdorf to approve the *President’s Expense Report for the period covering October 1 through December 31, 2016*; the motion passed unanimously.

A *motion* was made by Scott Carpenter and *seconded* by Kenneth Gilsdorf *authorizing Craig A. Stough, Doris I. Herringshaw, Troy P. Dowling, Tim W. Brown, and William E. Best as signatories on TMACOG’s First Federal Bank business account*; the motion passed unanimously.

Membership Committee – Committee Chair Kenneth Gilsdorf presented the report, which was included in the agenda packet.

Communications Committee – Chair Scott Carpenter presented the report, which was included in the agenda packet.

Leadership Development Committee – Chair Stough presented the report, which was included in the agenda packet. A *motion* was made by Troy Dowling and *seconded* by Kenneth Gilsdorf to *approve the Non-governmental Members Caucus’s Board of Trustees appointments*; the motion carried unanimously.

A *motion* was made by Kenneth Gilsdorf and *seconded* by Michael Aspacher to accept all council and committee reports; the motion passed.

Any and All Other Business – There was no other business discussed.

Next Meeting/Adjournment – The next regularly scheduled meeting of the Executive Committee meeting will take place on Wednesday, March 15th at 2 p.m. A *motion* was made by Troy Dowling and *seconded* by Carol Contrada to adjourn the meeting at 3:33 p.m.; the motion passed.

Craig A. Stough, Chair
Toledo Metropolitan Area
Council of Governments (TMACOG)

Tim W. Brown, President
Toledo Metropolitan Area
Council of Governments (TMACOG)