

**OPERATING PROCEDURES
TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS
TIP COMMITTEE**

ARTICLE I. COMMITTEE AUTHORIZATION

The TIP Committee is established in Article X of the Transportation Council Operating Procedures.

ARTICLE II. PURPOSE AND GOALS OF THE COMMITTEE

The TIP Committee is a subcommittee of the Transportation Council and oversees and manages the preparation of the TMACOG Transportation Improvement Program. The Committee develops and recommends policies and procedures to validate and prioritize projects competing for federal transportation funding in the TMACOG MPO area, and monitors project development to insure project schedules are met.

- A. Members of the TIP Committee will work with the Ohio Department of Transportation (ODOT), the Michigan Department of Transportation (MDOT), SEMCOG and TMACOG staff to develop and manage the Transportation Improvement Program and related projects.
- B. The basic process by which this committee will operate will include, but not limited to the following steps:
 - X Develop and manage a system for project/program applications and ranking for the TIP on a bi-annual cycle for recommendations to the Transportation Council.
 - X Review and rank project/program amendments and make recommendations to the Transportation Council.
 - X Periodically review with ODOT project/program progress of the TIP Committee and take appropriate action to insure utilization of TMACOG federal funding in a timely manner. Provide assistance to major non-TMACOG federal funded projects and report such activities to the Transportation Council.
 - X When requested, coordinate and prioritize major new projects for presentation to the Transportation Council and Transportation Review Advisory Review Council (TRAC).
 - X Oversee the progress of special TMACOG and SEMCOG projects and programs funded with Federal/ODOT funds through the TIP and for projects and programs not reporting to a Transportation Council Standing Committee such as.
 - X Act as a resource to the Public, ODOT, MDOT, TMACOG staff, the Transportation Council and other Transportation Council Standing and Adhoc committees on technical and funding matters.

ARTICLE III. IDENTITY AND RESPONSIBILITY

The TIP Committee is a standing committee of the TMACOG Transportation Council. The activities and recommendations of the committee will be reported regularly to the Transportation Council for review, consideration and appropriate action.

ARTICLE IV. MEMBERSHIP

- A. There may be up to 24 members on this committee and the committee will elect annually a chair, vice-chair and a secretary.

- B. The TIP Committee will request annual appointments from the following organizations and jurisdictions:
 - X City of Toledo and Bowling Green,
 - X Lucas County and Wood County Engineer s offices,
 - X Monroe County Road or Plan Commission,
 - X ODOT, TARTA and TAGNO,
 - X Air Quality Task Force,
 - X Toledo Chamber of Commerce
 - X The Toledo-Lucas County Port Authority, and
 - X Transportation Council Chair of the Pedestrian/Bikeway Committee.

- C. At the Annual Transportation Summit meeting, TIP Committee members will be elected to staggered three (3) year terms form the following categories:
 - X Wood County Cities (1)
 - X Lucas County Suburban Cities (1)
 - X County Plan Commissions (1)
 - X Standing and Adhoc Transportation Council Committees (3 - includes both Standing and Adhoc)
 - X At-Large TMACOG Members

- D. The TIP Committee will annually review appointed and Transportation Summit elected members and may make up to three (3) At Large appointments to balance public and area representation.

- E. The Chair of this committee will be a member of the Transportation Council.

Approved By:

Transportation Council June 7, 2000
TIP Committee June 5, 2000