



219 Chestnut Street Swanton, Ohio 43558

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www.villageofswantonohio.us

March 13, 2018

Spanning two counties, the Village of Swanton honors its rich history and is committed to the future of this vibrant community, of more than 3,500 people, by providing a high level of service to its residents. Located within the Toledo metro area, the Village is the best of both worlds: close to amenities of a bigger city while maintaining a small-town feel. The Village of Swanton is a Mayor-Council form of government with a full-time Village Administrator who carries out the day-to-day administrative operations.

Fiscal Officer

The Village of Swanton, Ohio is seeking a qualified individual for a full-time Fiscal Officer position. This is an appointed position and reports to the Village Administrator. The Village of Swanton uses the Uniform Accounting Network (UAN) created by the Auditor of State's office and therefore experience with UAN is preferred. Wage range of \$45,000-\$50,000. Complete job description, including qualifications, and application may be obtained online at www.villageofswantonohio.us or email admin@villageofswantonohio.us. Please send an application and resume, with cover letter, to Mrs. Rosanna Hoelzle, Swanton Village Administrator, 219 Chestnut Street, Swanton, Ohio 43558 by *Friday April 6, 2018 at 12:00 p.m.* EEO.

FULL TIME EMPLOYEE BENEFITS

Ohio Public Employees Retirement System

Medical & Prescription Insurance
(Employee to pay 10% of premium)

Dental and Optical Insurance
(Employee to pay 100% of premium)

\$50,000 Life Insurance Policy

\$200 per Week Loss of Time Benefit (DISABILITY)

\$1,000 Reimbursable Optical & Dental Expenses Annually

24 Hours of Personal Leave Annually

Sick Leave Accrual

Vacation:

40 Hours – 1 Year of Full-Time Service

80 Hours – 2 to 7 Years of Full-Time Service

120 Hours – 8 to 14 Years of Full-Time Service

160 Hours – 15 or More Years of Full-Time Service